**PTF Minutes – Coyote Trail**

**Call to order on 7/11/18 at 6:00 pm**

**Board Members in Attendance:** Brittany McArdle, Dan Johnson, Nikki Grubbs, Heather Von Fange, Bernadette Yohn, Angela Toy, Christina Jelineo, Denise Reilly

Absent Board Members: Cassandra Neely, Swapna Krishnan

Guests: Joyce Alcantar

**Approval of Minutes from Last Meeting**

**Treasurer’s Report:**

* Bernadette is getting up to speed
* Getting 501c3 up-to-date
* Articles of Organization need to update

**Action Items:**

* **Christina** - Fillable form for teachers to fill out on teacher drive
  + Printable copies in the lounge
* **Bernadette** - Finding out how much spent via category: gifts (ABC & Volunteer Gift cards, End of Year item, teacher requests, t-shirts…
* **Denise** - Email the teachers for all sizes
  + There will be 7 new teachers/staff…t-shirts from last year will be given out
* **Brittany** - Meet & Greet Flyer
  + Facebook page
  + Mixer events at Growlers
  + Events for the year
* **Angela** - Parent Coffee Chat on 1st day of schools
* **Angela** – ordering the lunch for In-Service Day on August 1st
* **Get a remind text system** -

**Grandparents Luncheon**

* Need a committee

**Run Update**

* Need 2 week minimum to get shirts
* **Angela** – volunteers
* **Dan** – find out about park
* **Paypal will work for the Account/ Stripe will be a back up**
* Bernadette – design shirt logo and flyer

**August:**

* Certified Staff & Support Staff – August 1st
* Open House - August 3rd
* Coffee Chat on first day of school – August 6th
* Back to School Nights – Dates Unknown

**September:**

* Grandparents Day Luncheon – September 7th
* Coyote Color Dash – September 28th

**October:**

* Restaurant Meal Night at Chipotle

**November:**

* Restaurant Meal Night at Culvers

**Meetings coming up:**

* July 31st – Color Run Meeting
* August 21st – PTF Meeting