

Coyote Trail PTF
Agenda
Special Color Run Meeting

7/31/2018

6 pm

- 1) Welcome
- 2) Roll Call
- 3) Treasurer's Report
- 4) Open issues
 - a. 8/1 Teacher Lunch
 - i. Budget Discussion/Items to purchase
 - ii. Setup - _____
 - iii. Food pickup - Cassandra
 - iv. Cleanup and equipment return (if applicable) - _____
 - b. 8/3 Open House & Teacher Reception
 - i. Budget Discussion/Items to purchase
 - ii. 12:30 Setup PTF table in cafeteria - Christina & ??
 - iii. 1:00 - 2:30 Volunteers to staff the PTF table in ½ hr shifts
 - iv. 2:00 - 2:15 Setup Teacher reception - Christina & ??
 - c. BTS Coffee Chat (First Day of School)
 - i. Budget Discussion/Items to purchase/make
 - ii. Create facebook event/invite - Cassandra
 - iii. Volunteers to greet parents from 7:30-7:45 - Christina & ??
 - iv. Volunteers to Clean up 7:45
- 5) Color Run (see attached)
- 6) Adjournment/Next Meeting

Color Dash Agenda

1. Determine Budget - Bernadette
2. Determine Goal - \$20,000 / approx 500 students = \$40 per student?
3. Determine what this \$20,000 would fund, use numbers from last year's allocations
4. Sponsorship Updates, Plan for follow up by phone or in person
5. Paypal for sponsors and pledges
6. Advertisement of event
 - a. Facebook
 - b. School Events (Open House, First Day, Back to school nights)
 - c. PTF notes in Principal's email blasts
 - d. Week of GP lunch (chalking, classroom visits, etc.) - Dates?/Volunteers?
7. Determine Prize levels/raffle awards, pick prizes, get info onto flyers

Individual Prizes	Classroom Prizes
T-shirt size = 1 ticket	first to \$200 - popsicle party and \$25 cash bonus to class (what if more than one?)
1st pledge of any amount = 1 ticket	Any class that raises at least \$250 10 % back to their classroom
3 additional pledges OR each additional \$25 in pledges = 1 ticket	Any class that raises \$500 - Cotton Candy Party
Anyone with over \$250 in pledges = 10 bonus tickets	Any class that raises \$1000 – pizza lunch with Principal
Check-in to race = 2 tickets	

8. T-shirt update - Bernadette and Denise
9. Event Logistics - Decide on timeline for race, availability of equipment - Heather, Nikki
10. Build a list of volunteer tasks - sign ups for parent volunteers - Cassandra
11. Tabled for further discussion:
 - Course Design - Cassandra
 - Food Trucks - Cassandra? Angela?
 - Color Dash Party (secure DJ) - Brittany?
 - Raffle award assembly - Nikki?